

## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

#### HELD

Wednesday, December 20, 2017  
3:00 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

#### ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William Heffron  
James Kroepfl  
Charlene Penson  
Mark Trumbo  
Geoffrey Schaney

Also present: Sally Blea, Katie Nicholls, Mike Gibboni and Diane Temple - Staff

#### CALL TO ORDER:

President Heffron called the meeting to order at 3:00 p.m.

#### MINUTES:

By **MOTION** and second, the Board accepted the November 29, 2017 Minutes as amended.

Diane Temple, newly hired District Receptionist/Secretary for Three Lakes Water & Sanitation, was introduced to the Board. She will train with Sally through January 5, 2018, when she will take over all District Receptionist/Secretary duties.

#### MATTERS BEFORE THE BOARD:

##### **2<sup>nd</sup> Budget Hearing for the 2018 Budget – Final Hearing**

President Heffron opened the public hearing. There being no public present, the hearing was closed. A brief discussion ensued regarding ending fund balances and appropriation of funds.

**Consideration of Resolution No 2017-12-1 to adopt budget:** President Heffron presented this matter to the Board. By **MOTION** and second, the Board approved the Resolution to adopt the budget for 2018.

**Consideration of Resolution No 2017-12-2 to appropriate Sum of Money:** President Heffron presented this matter to the Board. By **MOTION** and second, the Board approved the Resolution to appropriate Sum of Money.

**PUBLIC COMMENT:** No public present

**CHIEF OPERATOR REPORT:**

Mike stated there was an error in the report. The total monthly usage for November 2017 was 972,480, an increase of 144,262 gallons over November 2016. Next month's report will reflect the correct numbers. Asked about a leak, Mike could not confirm. Mike stated fire department may have also been doing hydrant testing causing higher usage.

**FINANCIAL STATEMENTS:**

By **MOTION** and second, the checklist for November was accepted as presented.  
The Financial Statements were accepted as presented.

**DISTRICT SECRETARY REPORT:**

Katie stated that the Board had requested a public hearing for January regarding vacant land taps and capital improvement fees. Three Lakes Water and Sanitation has postponed their public hearing regarding the issue to conduct a rate study, which will hopefully happen summer of 2018. She recommended that Board of CLWD postpone their hearing until after Three Lakes has held their hearing. A discussion ensued regarding the hearing and staff recommendation.


Questions were raised about assessments. Sally explained the history and assessment process. Assessment of homes is an ongoing process, usually done when plans are brought in for new built / remodel, or upon sale of property.

The next meeting date will be January 15, 2018

There being no further business to be brought before the Board, the meeting was adjourned at 3:30 p.m.



Katie Nicholls, District Manager



Mark Trumbo, Secretary/Treasurer