

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday, December 21, 2015
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William Elliott
William Heffron
Charlene Penson
Jim Kroepfl

Also present: Mike Gibboni, Sally Blea and Jordan Negri – Staff

CALL TO ORDER

President Elliott called the meeting to order at 3:03 p.m. By **MOTION** and second, Director Trumbo was excused from attendance.

Director Heffron requested permission to call in for the next meeting on January 18, due to medical reasons. By **MOTION** and second, Director Heffron was granted permission to attend by telephone conference at the January meeting.

MINUTES

By **MOTION** and second, the Board accepted the November 16, 2015 Minutes as presented.

MATTERS BEFORE THE BOARD

Consideration of final payment to Premier Earthworks and Infrastructure, Inc.

The retainage payment was before the Board for approval. Sally noted that the District is still awaiting As-builts from the Contractor but that final payment of retainage could be approved pending receipt of As-builts. By **MOTION** and second, the Board approved final payment in the amount of \$58,228.56 pending receipt of the As-builts. Director Trumbo abstained as he had just arrived at 3:23 pm and was not present for discussion.

Approval of 2016 Budget Resolutions

Sally advised the Board that she increased the Line Item for liability insurance to allow for payment of increased costs due to a recent increased assessment of the well buildings and the well tank, completed by an audit team hired by the Pool to make those on-site assessments. By **MOTION** and second, the Board approved the 2016 Budget Resolutions as presented.

The amount in the Emergency Line Fund was discussed. It was agreed that since the Fund is at \$75,000, the District will consider implementation of the \$50.00 per residence annual fee again, commencing January, 2017, to bring the Line Item back up to \$100,000.00. Those discussions will be had in the fall during Budget time.

Consideration of Resolution No. 2015-12-3 to appoint Designated Election Official

By **MOTION** and second, the Board approved the Resolution naming Sally Blea as DEO for the District's upcoming Board of Director election in May 2016. Sally advised the Board that Director Heffron and Director Kroepfl will be eligible for re-election. She noted that Self-Nomination Petitions will be available through February 25. A "Call for Nominations" will be published in January. If on March 1, there are not more candidates than offices to be filled, the election may be cancelled and those candidates would be formally seated after the election.

PUBLIC COMMENT

None

CHIEF OPERATOR REPORT

Water Usage

Mike reported that water usage is up a little, but on track for this time of year. He reported that there are some electrical repairs that need to be made at the well house. They are not urgent and he will obtain an estimate from Browns Hill to perform the work that will likely happen in 2016.

FINANCIAL STATEMENTS

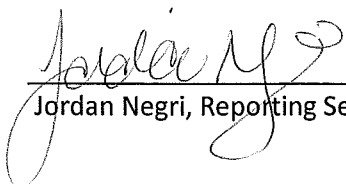
By **MOTION** and second, the checklist for November was approved. The Financial documents for November were reviewed and accepted as presented.


DISTRICT SECRETARY REPORT

Jordan noted that she put the Three Lakes' emergency line phone number on the website for the long holiday weekend.

The next meeting is scheduled for January 18 commencing at 3:00 p.m.

With no further business before the Board, the meeting was adjourned at 4:15 p.m.


Jordan Negri, Reporting Secretary


Mark Trumbo, Secretary/Treasurer