

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Wednesday, January 15, 2018
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William Heffron
James Kroepfl
Charlene Penson
Mark Trumbo
Geoffrey Schaney

Also present: District Manager Katie Nicholls, Chief Operator Mike Gibboni and District Secretary Diane Temple

CALL TO ORDER:

President Heffron called the meeting to order at 3:00 p.m.

MINUTES:

By **MOTION** and second, the Board accepted the December 20, 2017 Minutes as presented.

MATTERS BEFORE THE BOARD:

Consideration of Resolution No 2018-1-1 to appoint Katie Nicholls as Designated Election Official and authorization to cancel election: President Heffron presented this matter to the Board. By **MOTION** and second, the Board approved the Resolution to appoint Katie Nicholls as Designated Election Official and authorized her to cancel election if appropriate as presented.

Consideration of Resolution No 2018-1-2 to call a regular District election: President Heffron presented this matter to the Board. By **MOTION** and second, the Board approved the Resolution to call a regular District election as presented.

Consideration of Resolution No 2018-1-3 to designate public notice posting places: President Heffron presented this matter to the Board. By **MOTION** and second, the Board approved the Resolution to post public notices at the Three Lakes District Office, the Columbine Lake HOA office and the Columbine Lake Pool Community Bulletin Board as presented.

Consideration of Resolution No 2018-1-4 to authorize signatories for accounts held at Grand Mountain Bank: President Heffron presented this matter to the Board. By **MOTION** and second, the Board approved the Resolution to authorize signatories for accounts held at Grand Mountain Bank as presented.

Recommended changes to Rules and Regulations: Article 8.5 Service Charge – Late Fee Assessment: By **MOTION** and second, the Board approved the Change to Article 8.5 Paragraph C, Service Charge – Late Fee Assessment **adding the following wording** – A late fee of 5% of the assessment shall be charged **on the unpaid balance, non-compoundable** for five consecutive months, **or part thereof**, to any account whose assessment is not paid in full by March 31, or until paid in full, whichever is the earlier.

Legal Representation: Discussion ensued regarding Stan Cazier's retirement and recommendation of Kent Whitmer. Board directed Katie to call Mr. Cazier to see why Mr. Whitmer was recommended, and determine his water right experience, and invite Mr. Whitmer come to a future meeting to discuss a possible changeover, his professional experience and fee schedule. The Board further directed Katie to let Mr. Cazier know not to destroy District files.

PUBLIC COMMENT: No public present.

CHIEF OPERATOR REPORT:

Last month's number are corrected and entire 2017 report presented by Mike. Mike commented CLWD is in good shape with its numbers.

FINANCIAL STATEMENTS:

By **MOTION** and second, the checklist for December, minus check 5760, was accepted. Board requested Mike to provide explanation for check 5760 in the amount of \$412.50 payable to Bishop-Brogden Assoc. The Financial Statements for December 2017 were accepted as presented.

DISTRICT SECRETARY REPORT:

Katie presented the 2018 Election Calendar.

Katie reported 15 people have used the Point and Pay system to date. She further stated that the Bookkeeper will be calling the Point and Pay provider to see if fees can be lowered.

Due to the normal meeting date falling on a holiday, the next meeting date will be February 20, 2018.

There being no further business to be brought before the Board, the meeting was adjourned at 4:00 p.m.


Diane Temple, Recording Secretary


Mark Trumbo, Secretary/Treasurer