

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday, March 16, 2015
4:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William Elliott
William J. Heffron
Charlene Penson
Jim Kroepfl
Mark Trumbo

Also present: Carolyn Steffl-Moses, Wittemyer, Harrison and Woodruff, P.C. (by phone)
Emily Allen-Kennedy/Jenks Consultants (by phone)
Dan Korkowski-Columbine Lake Subdivision HOA Manager
Sally Blea, Mike Gibboni & Shelly McDaniel – Staff

CALL TO ORDER

President Elliott called the meeting to order at 4:00 p.m. and opened for discussion the first agenda item.

MINUTES

The Minutes of the February 17, 2015 regular meeting were reviewed and accepted by the Board as presented.

MATTERS BEFORE THE BOARD

Consideration of bid for the Kinnikinnick Road Waterline Replacement Project

Carrolyn Steffl and Emily Allen were present by phone and discussed with the Board the Bids received for the Kinnikinnick Road Waterline Replacement Project. The low bid was from Premier Earthworks & Infrastructure in the amount of \$852,000.00. Emily Allen stated that Kennedy/Jenks has not worked with Premier in the past but upon review of their Contractors Qualifications Statement, and based on discussions with Premier's General Manager and references, they appear to be qualified to perform this type of work. She spoke with four references that Premier has worked with over the past five years and all of the references spoke highly of Premier, their quality of work, and their ability to get work done in a timely manner. Attorney Steffl reminded the Board that the Project is State funded and that the District should have clear evidence supporting a finding that the low bidder was not responsible and responsive. The District would be subjected to a high risk of challenge by a property owner or taxpayer within the District, should it not award a contract to the lowest responsive and responsible bidder and the District may also need to explain to the satisfaction of the State why it rejected the low bidder, given the State financing.

By **MOTION** and second, the Board accepted the low bid of Premier Earthworks and authorized the Board President to sign the Notice of Award. Director Penson voted nay on this issue.

The District has received a letter from the Colorado Water Resources and Power Development Authority approving the District's application for a 1.3 million loan to fund the Kinnikinnick Project. It is conditioned upon the District meeting all mandatory *Technical, Managerial and Financial Capacity Review* requirements, and that the District increase its user rates sufficiently to meet the Authority's rate covenant prior to loan execution. The Board discussed the possibility of a grant approval which may allow the District to lower the loan amount and as well, avoid the requirement to increase its user rates. The grant hearing will be held on March 17.

The Board also discussed with Carolyn the need to set a special meeting of the Board to consider loan documents. By **MOTION** and second, the Board scheduled a special meeting for April 13th for the purpose of processing loan documents.

PUBLIC COMMENT

Dan Korkowski reported that the roads in Columbine Lake HOA area have lost a lot of snow base due to the warm weather and are very muddy. Dan also noted the pool deck at the community center will be recovered on April 16th. He informed the Board that he tendered his resignation from Columbine Lake Subdivision HOA Manager today and this will be his last meeting. He will continue to work as Manager until the end of March.

CHIEF OPERATOR REPORT

Water Usage

Mike reported that water usage is down 38% over this time last year.

Mike and Jim Kroepfl will be attending the grant hearing tomorrow, March 17, 2015 in Denver.

FINANCIAL REPORTS

By **MOTION** and second, the checklist for February was approved. The Financial documents for February were reviewed and accepted as presented.

DISTRICT SECRETARY REPORT

None

A **special** meeting has been scheduled for April 13th commencing at 3:00 p.m.

The next regularly scheduled monthly meeting will be April 20th commencing at 3:00 p.m.

With no further business before the Board, the meeting was adjourned at 5:00 p.m.


Shelly McDaniel, Reporting Secretary


Mark Trumbo, Secretary/Treasurer