

# RECORD OF PROCEEDINGS

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## MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

### HELD

Monday, April 27, 2015  
3:00 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

### ATTENDANCE

A special meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William Elliott  
William J. Heffron  
Charlene Penson  
Jim Kroepfl  
Mark Trumbo

Also present: Carolyn Steffl-Moses, Wittemyer, Harrison and Woodruff, P.C  
Emily Allen-Kennedy/Jenks Consultants  
Sally Blea, Mike Gibboni & Shelly McDaniel – Staff

### CALL TO ORDER

President Elliott called the meeting to order at 3:00 p.m. and opened for discussion the first agenda item.

### MINUTES

The Minutes of the March 16, 2015 regular meeting were reviewed and accepted by the Board as presented.

The Minutes of the April 2, 2015 special meeting were reviewed and accepted by the Board as presented.

### MATTERS BEFORE THE BOARD

**Resolution 2015-4-1 approving Loan Agreement between Colorado Water Resources and Power Development Authority and the District, acting by and through its Water Enterprise, in the amount of \$690,000, and related Governmental Agency Bond, and authorizing President and Secretary to sign all loan documents.**

By **MOTION** and second the Board approved Resolution 2015-4-1, approving the signing of all loan documents of the Colorado Water Resources and Power Development Authority.

**Resolution 2015-4-2 approving entering into Grant Agreement between the State of Colorado, Department Of Local Affairs and the District, in the amount of \$500,000 for the Kinnikinnick water line replacement project.**

By **MOTION** and second the Board approved Resolution 2015-4-2, authorizing the District President to sign all grant agreement documents from the Energy and Mineral Impact Assistance Program in a form acceptable to the District Manager, District's attorney and President of the District, when it becomes available.

**Consideration of issuance of Notice to Proceed to Premier Earthworks & Infrastructure, Inc. for the Kinnikinnick water line replacement project.**

Emily of Kennedy/Jenks stated that the Contractor has provided all of the documentation necessary and that the Notice to Proceed is ready for signature. By **MOTION** and second, the Board approved the execution of the Contract And Notice to Proceed with the Construction Contract contingent upon confirming insurance requirements have been met and the Notice to Proceed issued once closing of the loan by the State of Colorado has been completed.

**Consideration of amendment to Kennedy Jenks Engineering Agreement to reflect new line replacements design.**

This matter was tabled while staff and the Board consider additional line replacement options.

**Discussion regarding proposed line replacement projects and provide direction on which additional water lines to replace.**

Emily Allen from Kennedy/Jenks Consultants reviewed options with the Board for additional water line replacement work. Premier Earthworks provided three options and costs for the Board's review as follows: 1) upsize water lines and replace a gate valve on Western Road/Aspen Drive; 2) upsize water lines on cul-de sacs off of Kinnikinnick Road; 3) install a new 8" parallel pipe to the water tank. By **MOTION** and second the Board gave Emily direction to proceed with further development of Option No. 2 excluding the extension of the water line to Columbine Drive on Aster Lane, and proceed with further development of Option No. 3.

#### **PUBLIC COMMENT**

None presented

#### **CHIEF OPERATOR REPORT**

Mike reported that water usage is down 15% over this time last year.

#### **FINANCIAL REPORTS**

By **MOTION** and second, the checklist for March was approved. The Financial documents for March were reviewed and accepted as presented.

#### **DISTRICT SECRETARY REPORT**

**Newsletter about Kinnikinnick Waterline Replacement Project**

Shelly will prepare and e-mail a draft copy to the Board Members for approval, before sending out.

**Annual Board Dinner**

The Board of Director' Annual Staff Appreciation Dinner, which is shared with the Three Lakes Water & Sanitation District Board and staff, will be held on Friday, May 29<sup>th</sup>.

The next meeting is scheduled for May 18 commencing at 3:00 p.m.

With no further business before the Board, the meeting was adjourned at 5:25 p.m.

  
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Shelly McDaniel, Reporting Secretary

  
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Mark Trumbo, Secretary/Treasurer