

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday, August 28, 2017
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

Bill Heffron
Jim Kroepfl
Charlene Penson
Mark Trumbo
Geoffrey Schaney

Also present: Mike Gibboni and Heather Hough- Staff

CALL TO ORDER:

President Heffron called the meeting to order at 3:00 p.m.

MINUTES:

The July 17, 2017 Minutes were not available and were deferred to the September meeting for review and acceptance.

MATTERS BEFORE THE BOARD:

Susan Bishop, 623 Kinnkinnick - claim for damages:

A written claim in the amount \$2,103.43 for a repair to her bathroom was submitted to the Board for consideration. This claim is the final portion of a claim she presented to the District in October 2016 for damages occurred when the Kinnikinnick water line was replaced. It was noted that the deadline to report claims has long since passed. By **MOTION** and second and unanimous vote, the Board approved a reimbursement in the amount of \$1900.00 because that was the amount estimated in October, 2016. The Board also directed that a letter be sent to her stating clearly that the Board is extending this one time courtesy to pay on this claim, and that upon cashing the check, it releases the District from any and all further claims regarding this incident.

Also, by **MOTION**, second and unanimous vote, the Board agreed that it will adhere to the same legal requirements as the "Notice of Final Payment" which requires that all claims be submitted prior to a date in which final payment is made to the Contractor.

PUBLIC COMMENT: No public present

CHIEF OPERATOR REPORT:

Mike stated that everything is normal, with less water usage than this time last year. Mike stated that testing for lead, copper and nitrates were recently performed. The results should be in by the next meeting, which he will provide copies of. He also stated that the Sanitary Survey was completed and results will be reported at the next meeting.

FINANCIAL STATEMENTS:

A Profit/Loss Statement presented did not appear to be up to date and will be resubmitted next month. In a question regarding the Reserve Fund, President Heffron described the Fund as one that is necessary to fund special projects not supported by the General Fund, and as approved by the Board.

By **MOTION** and second, the checklist for July was accepted as presented. The Financial documents for July were reviewed and accepted as presented.

President Heffron reminded the Board that Budget time is around the corner and the Board should prepare for discussion of a water rate increase in 2018. He also noted that the \$50.00 Emergency Pool Fund fee will be charged in January 2018, as was previously approved by the Board.

DISTRICT SECRETARY REPORT:

Sally joined the meeting at this time and stated that she will be providing a packet of information needed for the SDA conference to those attending. She is awaiting a Tax Exemption form that must be presented at time of check-in.

Heather stated that the District has finally received the signed agreement from the Grand Lake Fire Department in regards to the fire hydrant testing. This agreement was signed by the Board in April, 2017.

The next meeting date will be September 18, 2017.

There being no further business to be brought before the Board, the meeting was adjourned at 4:00 p.m.


Heather Hough, District Secretary


Mark Trumbo, Secretary/Treasurer