

# RECORD OF PROCEEDINGS

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## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

### HELD

Monday December 16, 2019  
3:00 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

### ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

James Kroepfl-President  
Charlene Penson-Vice President  
Mike Golden-Director-Via telephone  
Philip Goes-Director  
Mark Trumbo-Secretary/Treasurer

Also present:

Staff: District Manager Katie Nicholls, Superintendent Mike Gibboni, District Bookkeeper Tara Knutson and District Secretary Jessica Selvog.

Public: None.

### CALL TO ORDER:

President Jim Kroepfl called the meeting to order at 3:00 p.m.

### INTRODUCTION OF PUBLIC PRESENT:

No public present.

### MINUTES:

By **MOTION** and second, the Board approved the minutes from the November 11th, 2019 Board meeting.

### MATTERS BEFORE THE BOARD:

#### a. **Second and final public hearing for the 2020 Budget**

President James Kroepfl opened the public hearing for the 2020 Budget. District Manager Nicholls presented the revised 2020 Budget, noting that the actuals are through November and a \$12,000 expenditure for a service line break on the Emergency Water Service Line Break fund was added. President James Kroepfl closed the public hearing.

#### b. **Resolution No. 2019-12-1 to summarize expenditures and adopt a Budget**

By **MOTION** and second, the Board accepted Resolution No. 2019-12-1.

- c. **Resolution No. 2019-12-2 to appropriate a sum of money**  
By **MOTION** and second, the Board accepted Resolution No. 2019-12-2.
- d. **Resolution No. 2019-12-3 to appoint a designated election Official and to authorize that Official to cancel an election**  
By **MOTION** and second, the Board accepted Resolution No. 2019-12-3.
- e. **Resolution No. 2019-12-4 to call a regular District election**  
By **MOTION** and second, the Board accepted Resolution No. 2019-12-4.
- f. **Consideration of engagement of services with Day and Associates for accounting services**  
By **MOTION** and second, the Board approved the engagement of services letter with Day and Associates for accounting services.

**PUBLIC COMMENT:**

No public present.

**CHIEF OPERATOR REPORT:**

Superintendent Mike Gibboni stated that there are no issues to report. Water usage is spot on for this time of the year. Everything is running fine. All annual state lab testing is complete as of last month. We will be required by the state to test for Uranium every six years now instead of every nine years. Jim Kroepfl asked if there have been any customers with frozen pipes yet this year. Mike stated that there have been no reports of any frozen service lines at this time.

**FINANCIAL STATEMENTS:**

By **MOTION** and second, the Board approved the November 2019 checklist.

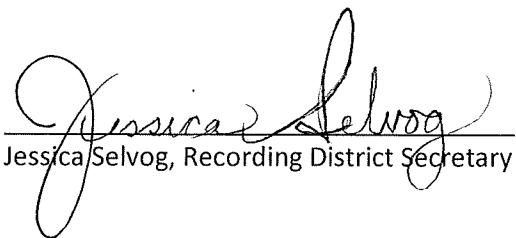
By **MOTION** and second, the Board approved the Financial Statements for November 2019.

**DISTRICT MANAGER REPORT:**

Katie Nicholls stated that they will be changing the way the reports show up starting next month as previously discussed. No new claims in the past two months regarding the water pressure surge. Customers that were affected have been reimbursed from insurance company.

There being no further business to be brought before the Board, the meeting was adjourned at 3:40 p.m.

Next Board meeting will be January 20th, 2020.

  
Jessica Selvog, Recording District Secretary

  
Mark Trumbo, Secretary/Treasurer