

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

HELD

Monday November 11, 2019
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

James Kroepfl-President
Charlene Penson-Vice President
Mike Golden-Director
Philip Goes-Director
Mark Trumbo-Secretary/Treasurer

Also present:

Staff: District Manager Katie Nicholls and Superintendent Mike Gibboni
Public: None.

Absent: District Secretary Jessica Selvog

CALL TO ORDER:

President Jim Kroepfl called the meeting to order at 3:00 p.m.

INTRODUCTION OF PUBLIC PRESENT:

No public present.

MINUTES:

By **MOTION** and second, the Board approved the minutes from the October 14th, 2019 Board meeting.

MATTERS BEFORE THE BOARD:

a. First public hearing for the 2020 Budget

There was discussion about the cost of possible future water line replacement and repairs, building reserve funds, and the status of the emergency pool fund for water line breaks which has reached the fund accumulation of just over \$100,000.00 for the year. The District will not bill customers for it next year since the maximum fund was reached. The District will budget for an Election in 2020.

b. Acceptance of the letter of engagement from McMahan and Associates, LLC for the 2019 Audit

Day and Associates accountants will close everything out for the year for the approximate cost of \$1,200.00. District Manager Katie Nicholls will be getting a letter of engagement for them as well. The Auditor, McMahan and Associates estimates their cost not to exceed \$9,300.00.

By **MOTION** and second the Board accepts the letter of engagement from McMahan and Associates for the 2019 audit.

PUBLIC COMMENT:

No public present.

CHIEF OPERATOR REPORT:

Superintendent Mike Gibboni states that water usage is down and there are no issues to report. All of the required state testing results have come back and everything came back normal.

FINANCIAL STATEMENTS:

By **MOTION** and second, the Board approved the October 2019 checklist.

By **MOTION** and second, the Board approved the Financial Statements for October 2019.

DISTRICT MANAGER REPORT:

District Manager Katie Nicholls is continuing to work on the 2020 Budget. The next Board meeting will be the second public hearing for the budget and it will be approved at that time. In January, we will start the election process. The new District Bookkeeper Tara Knutson will start tomorrow. All three customers with delinquent accounts were certified to the Grand County Treasurer for collection on its tax rolls.

There being no further business to be brought before the Board, the meeting was adjourned at 4:00 p.m.

Next Board meeting will be December 16th, 2019.



Jessica Selvog, Recording District Secretary



Mark Trumbo, Secretary/Treasurer