

RECORD OF PROCEEDINGS

Columbine Lake Water District Minutes of Meeting of the Board of Directors

HELD:

Monday, February 10, 2014
Three Lakes' Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE:

William Elliott
William Heffron
Charlene Penson
Mark Trumbo

Also present: Sally Blea and Mike Gibboni, Staff
Irene Coleman, staff was present for the regular meeting of the Board only

WORKSHOP

President Elliott called the workshop to order at 11:00 a.m. This workshop was set for the purpose of discussing priority projects listed in the Facilities Plan. Mike reviewed each of the projects that were listed including, in priority order, replacement and upsizing of the water main on Kinnickinick Road from Western Road to Columbine Drive; obtaining an emergency source of water from the Grand Lake water system.; and pipeline replacement to address fire flow low pressure in many areas of the Subdivision, with a target of 1500gpm fire flow for all lines. The projects discussed totaled an estimated 8 million dollars.

As to the Kinnickinick Road replacement project, a proposal was received from Kennedy/Jenks for pre-design services. The board discussed various sizes of replacement pipe, whether curb stops would be replaced by the District during construction, and valve installation.

At 1:05 p.m. Emily Allen of Kennedy/Jenks joined the workshop via telephone conferencing. Continued discussion regarding flow rates was had. Emily noted that 1500gpm fire flow is based on national flows but the local Fire Department was not contacted for input on their flow requirements. She also noted that a 12" pipe size would accommodate this flow. The time frame for the replacement project is May to October and felt that this project could be completed in that amount of time. The engineers' Opinion of Probable Cost for construction only was estimated at \$882,000 for a 12-inch water line with smaller 4-inch or 6-inch side connection lines, as well as valves and fire hydrants. A discussion regarding replacement of resident owned curb stops was discussed again and Mike stated that he would like to see them replaced in order to allow for pressure testing of the main line when complete. He believes that many of them would not hold up to the pressure. It was not certain if this could be accomplished in light of the fact that many, if not all, of the curb stops are on private land. He also stated that five or six valves would need to be installed. The Fire District will be contacted to get their requirements regarding fire flow within the Subdivision.

Options for financial assistance was discussed. Sally was directed to contact the BLX Group to submit a proposal for financial options such as loans, bonds and other avenues of obtaining revenue for the project.

The Board ended the discussion with a statement that communication to the public about this important project is paramount.

REGULAR MEETING OF THE BOARD CALLED TO ORDER

President Elliott called the **regular** meeting to order at 3:00 pm and opened for discussion the first agenda item.

APPROVAL OF MINUTES

The Minutes of the January 20, 2014 meeting were reviewed and accepted.

MATTERS BEFORE THE BOARD

Consideration of Kennedy/Jenks proposal to perform engineering services

By **MOTION** and second, the proposal was approved for signature, much of the work having already taken place in order to be presented at the Workshop.

Summary of Workshop Matters

The Board directed Sally to contact the BLX Group, a financial advisor firm, to submit a proposal to advise the District as it moves forward with the line replacement project on Kinnickinick. A written proposal is welcomed.

The Board directed Mike to contact Kennedy/Jenks to submit a proposal for design only, for approval at the next Board meeting, and to contact the Fire District regarding fire flows for this area.

Audit Proposal

By **MOTION** and second, the Board approved the audit services proposal from Wagner, Barnes and Griggs to perform a full audit of the District's 2013 records.

PUBLIC COMMENT

None

CHIEF OPERATOR REPORT

Mike reported that flows were high in January, due to another leak.

FINANCIAL REPORTS:

By **MOTION** and second, the February checklist was approved. The Financial Reports for February were reviewed and accepted.

DISTRICT SECRETARY REPORT

Nothing further to report.

With no further business to come before the Board, the meeting was adjourned at 3:58 p.m.


Sally Blea, Reporting Secretary


Bill Heffron, Secretary/Treasurer