

RECORD OF PROCEEDINGS

MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE WATER DISTRICT

HELD

Monday, July 21, 2014
3:00 p.m. at the Administration Building
1111 County Road 48
Grand Lake, CO 80447

ATTENDANCE

A regular meeting of the Board of Directors of the Columbine Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William E. Elliott
William J. Heffron
Charlene Penson
Mark Trumbo
Jim Kroepfi

Also present: George Conrad-guest
Dan Korkowski-Columbine Lake HOA Representative
Sally Blea, Michael Gibboni & Shelly McDaniel - Staff

CALL TO ORDER

President Elliott called the meeting to order at 3:00 p.m. and opened for discussion the first agenda item.

MINUTES

The Minutes of the June 16, 2014 regular meeting was reviewed and accepted by the Board as presented.

MATTERS BEFORE THE BOARD

Review of countywide Water District water use fee rates

The Board reviewed quarterly water rates charged throughout the different Water Districts in the County. It indicated that Columbine Lake Water District fees are on the lower end of County fees for water.

Review of rate increase options.

If the District is to pursue a loan to pay for the Kinnikinnick Road water line replacement project, its Financial Advisor has advised the Board that it must increase its user fee rates by a minimum 11%. The Board reviewed different options for this increase of fees because the District charges both a fixture rate and a flat rate. A consensus of the Board was to do an 11% increase applied evenly to both the fixture rate and flat rate. The Board will hold a public hearing on this proposed increase at its next Board meeting scheduled for August 18, 2014 to hear public comment before it makes a final decision on the increase

Review of quarterly vs. annual billing of water use fees.

The Board discussed whether changing to quarterly billing would be appropriate, as it may affect cash flow and interest earned. But as well, whether it would be beneficial to the customers because of the rate increase. The Board agreed that it was a small enough increase that would probably not have a large effect

on its customers to pay the entire year at once, billing the user fees on January 1 but not due until March 31, as is presently being done. No change was made regarding the annual billing.

Colorado Open Records Act – HB14-1193

The Board considered a proposed “Policy on Responding to Open Records Requests”, to meet new requirements of the Colorado Open Records Act. By **MOTION** and second the Board moved to approve the Policy.

George Conrad left the meeting at 4:15

PUBLIC COMMENT

Dan Korkowski reported that there was some concern from homeowners about manhole covers being dug up and not filled back up on Kinnikinnick Road. The Board directed staff to write a letter to Kennedy/Jenks Consultants about their subcontractors not filling in the holes during their surveying of the road. Dan reported that he is receiving positive comments from homeowners about the waterline replacement project.

CHIEF OPERATOR REPORT

Recommendation from Grand Lake Fire District as to size of waterline for Kinnikinnick Water Line Replacement Project.

Mike reported that Mike Long, Grand Lake Fire District Chief, stated that there is no written policy on what their District requires for fire flow in the lines. He reported that 1000 gpm fire flow within the Subdivision would be sufficient, which an 8” waterline would provide. The Board agreed to go with an 8” water main line.

Water Tank Inspection

Mike noted that all documents have been signed and the inspection company will be scheduling the inspection soon.

Water Use

Mike reported that water use is down by 40% over this time last year.

FINANCIAL REPORTS

By **MOTION** and second, the checklist for June was approved. The Financial documents for June were reviewed and accepted as presented.


DISTRICT SECRETARY REPORT

Discussion was had about the upcoming Special Districts Association Conference. All Board Members will be attending.

The next meeting is scheduled for August 18th at 3:00 p.m.

With no further business before the Board, the meeting was adjourned at 4:55 p.m.


Shelly McDaniel, Reporting Secretary


Mark Trumbo, Secretary/Treasurer