

## RECORD OF PROCEEDINGS

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### MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS COLUMBINE LAKE WATER DISTRICT

#### HELD

Monday, March 17, 2014  
3:00 p.m. at the Administration Building  
1111 County Road 48  
Grand Lake, CO 80447

#### ATTENDANCE

A regular meeting of the Board of Directors of the Columbine Lake Water District was held as shown above, and in accordance with the applicable Statutes of the State of Colorado. The following Directors were present and acting:

William E. Elliott  
Charlene Penson  
William J. Heffron

Absent and unexcused: Mark Trumbo

Also present: Sally Blea, District Manager  
Mike Gibboni, Chief Operator  
Irene Coleman, Secretary  
Dan Korkowski – Columbine Lake HOA Representative

#### CALL TO ORDER

President Elliott called the meeting to order at 3:00 p.m. and opened for discussion the first agenda item.

#### MINUTES

The Minutes of February 10, 2014 workshop and regular meeting were reviewed and accepted by the Board as presented.

#### MATTERS BEFORE THE BOARD

**Consideration of a design proposal from Kennedy/Jenks for replacement of approximately 5,250 feet of existing waterline on Kinnickinick Road**

Upon further review of the proposal, with a stated amount of \$57,515 to perform the design work, the Board, by **MOTION** and second, approved the proposal for signature.

**Consideration of a letter to Department of Local Affairs requesting an Administrative Grant in the amount of \$ 25,000 for engineering design work**

By **MOTION** and second, the Board approved the letter for signature. Sally noted that no work can be performed on the design until we hear whether the grant is approved or not. An approval will dictate when the work can commence.

**Financial Advisor status**

Sally explained that Jim Manire is no longer with the BLX Group, so she did not get a quote for financial services, but did indicate that he would get back with us about his thoughts regarding same. Upon further discussion, the Board requested that a quote be obtained anyway from someone at the BLX Group who performs those same services, and to check with the Special District Association for any references.

**Water and Tap Fee increase discussion**

The Board continued its discussion regarding water and tap fee increases in order to cover a possible loan. The Board requested staff to survey other Districts in the area to see what the going rates are for water service, both user fee and tap fee rates and have that information available at the next Board meeting.

**Change of meeting date**

Director Elliott noted that Pat Sweeney is interested on joining the Board but is only available on Fridays. The Board pondered the idea of a 1<sup>st</sup> or 2<sup>nd</sup> Friday morning meeting. Discussion was had on changing the Board Meeting time and day, to the second Friday of each month. The decision to this change is currently pending until further notice.

**PUBLIC COMMENT**

None

**FINANCIAL REPORTS**

The Financial Reports for February were reviewed and accepted as presented. By **MOTION** and second, the checklist for February 2014 was approved.

**CHIEF OPERATOR REPORT**

A leak was discovered on Primrose Lane which involved the service line. The repairs have been made, and the cost will be covered from the Emergency Water Service Line Break Fund.

**DISTRICT MANAGER REPORT**

The Board of Director' Annual Dinner shared with the Three Lakes Water & Sanitation District Board and staff will be held on Friday, April 25<sup>th</sup>. Suggestions for this year's Annual Dinner include: Rapids, Road House, the former Caroline's and Mustachio's Restaurants.

The next meeting is scheduled for April 21, 2014 commencing at 3:00 p.m.

With no further business before the Board, the meeting was adjourned at 4:34 p.m.

  
Sally Blea, Reporting Secretary

  
Bill Heffron, Secretary/Treasurer